

Pursuant to due call and notice thereof, the City Council for the City of St. Joseph met in regular session on Monday, February 7, 2022, at 6:00 PM in the St. Joseph Government Center.

Members Present: Mayor Rick Schultz, Councilmembers Kevin Kluesner, Kelly Beniek, Jon Hazen, Bob Loso

City Representatives Present: Administrator Therese Haffner, Finance Director Lori Bartlett, City Engineer Randy Sabart, Community Development Director Nate Keller, Police Chief Dwight Pfannenstien

Public Comments: None.

Approve Agenda: **Loso made a motion to approve the agenda; seconded by Hazen and passed unanimously.**

Consent Agenda: **Hazen made a motion to approve consent agenda; seconded by Beniek and passed unanimously.**

- a. Minutes – **Requested Action:** Approve the minutes of August 30, 2021, November 2, 2021, December 16, 2021 and January 18, 2022.
- b. Bills Payable – **Requested Action:** Approve Check Numbers 058630-058708, Account Payable EFT #002029-002031, 002027; Payroll EFT 112189-11294, Regular Pay Period 2.
- c. Tri-County Humane Society Agreement – **Requested Action:** Approve the agreement for stray animals in the city.
- d. Northland Business Center Assessment Amendment – **Requested Action:** Adopt Resolution 2022-003 Adopting the amended final assessment roll for the 2019 Industrial Park Improvements (Northland Business Center).
- e. Antenna Lease Amendment – **Requested Action:** Approve amended lease and memorandum of understanding.
- f. Wet Well Pump Disposal – **Requested Action:** Approve disposal of wet well pump from well 7.
- g. ARPA Revenue Loss Standard Allowance Resolution – **Requested Action:** Adopt Resolution 2022-004 electing the standard allowance available under the revenue loss provision of the ARPA grant.
- h. Professional Services Agreement – **Requested Action:** Execute the Supplemental Letter Agreement for construction phase engineering services for the 2022 Street Improvement Project.

Public Hearing, Delinquent Assessments: Finance Director Bartlett explained that goes through a formal process for the collection of delinquent accounts. Part of that process requires a public hearing. There are three final bill accounts that have not been paid after receiving the required notices. The total amount due from all three accounts is \$475.30.

Schultz opened the public hearing. As no one present wished to speak, Schultz closed the public hearing.

Hazen moved to adopt Resolution 2022-006 certifying the delinquent accounts as presented with a one installment payment in 2023, 0% interest charge; seconded by Beniek and passed unanimously.

CVB Appointments: Schultz provided a timeline of how the CVB was established and how CVB should be further established. The ordinance would officially establish the CVB as a body much like the other City boards/commissions.

Councilor Beniek was concerned about having two City Council members on the CVB. Beniek and Loso are fully supportive of having a staff person on the board and would like to have that in the ordinance.

Kluesner moved to approve the CVB appointments as presented; seconded by Hazen.

**Aye: Schultz, Hazen, Beniek, Kluesner
Nay: Loso**

Motion Carried: 3-1

Ordinance Amendments:

- Ordinance 104 Administrative Penalties & Fees: The changes in the ordinance provides further clarity for the different violation types, the appeal/hearing process, and the assessment process on property violations.
- Ordinance 613 Therapeutic Massage Establishments and Massage Therapists: The ordinance establishes an application process that includes a background check on each establishment and therapist and requires the licenses to be renewed annually.
- Ordinance 1004 Licensing and Regulation of Animals. The changes address potentially dangerous and dangerous dog situations, multiple animal permits, and eliminates the licensing language.

The city would enter into a joint meeting with the City of St. Cloud for inspection services for massage establishments. Current and new establishments would have to go through the application process.

Kluesner moved to adopt Ordinance 2022-002 establishing Ordinance 613 Therapeutic Massage Establishments and Massage Therapists; seconded by Loso and passed unanimously.

Hazen moved to adopt Ordinance 2022-001 Repealing and Replacing in its Entirety Ordinance 104 Administrative Penalties and Fees; seconded by Kluesner and passed unanimously.

Beniek moved to adopt Ordinance 2022-003 Repealing and Replacing in its Entirety Ordinance 1004 Licensing and Regulation of Animals; seconded by Hazen and passed unanimously.

Loso asked if the city has any liability if an incident occurs. The city would not be liable, but the Police Department would still complete their investigation.

Hazen moved to approve Resolution 2022-005 Directing Summary Publication of Ordinances 2022-001, 2022-002, 2022-003; seconded by Schultz and passed unanimously.

Engineer Reports: No Update.

Mayor Reports: Schultz reported on the following:

- The St. Cloud APO completed its southwest beltline study and it was presented at the last APO meeting. The study has been put on hold. Council discussed potential alignments for the beltline.
- Legislative sessions just started and there is the opportunity to put in a bonding request for East Park.
- The Mayor townhall will be at the end of February at the College of St. Benedict.

Kluesner made a motion authorizing staff to submit a bonding request for East Park; seconded by Hazen and passed unanimously.

Adjourn: **Loso made a motion to adjourn at 6:59 PM; seconded by Hazen and passed unanimously.**


Kayla Klein
City Clerk