



City of St. Joseph 2026 Fee Schedule - Adopted 12-1-25

LICENSES & PERMITS (NON-BUILDING)

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Amusement Device License	N	Annually	35.00	Required if there is a Direct or Indirect Charge and is Available to the Public
Animals				
Potentially Dangerous Animal Registration	N	Annually	100.00	
Dangerous Animal Registration	N	Annually	200.00	
Impound Fee - Sent to Kennel	Y	Per Occurrence	150.00	Does not Include Applicable Fees Owed to Contracted Kennel for Boarding
Kennel License	N	Per License	150.00	Required for Households with > 2 Dogs
Chicken Permit	N	Per Application	50.00	One time fee
Cannabis Retail Businesses				
Initial Registration Fee	N	One time	500.00	
Renewal Registration Fee	N	Annually	1,000.00	
Temporary Cannabis Event Permit				
Event Deposit	N	Per Event	500.00	Permit can be no longer than 4 days
Low-Potency Hemp Edible Retail Business Registration	N	Annually	125.00	
Compost Permit				
City of St. Joseph Residents	N	Per Yr/Per Vehicle	55.00	
St. Joseph Township Residents	N	Per Yr/Per Vehicle	80.00	
St. Wendel Township Residents	N	Per Yr/Per Vehicle	80.00	
City of St. Cloud Residents	N	Per Yr/Per Vehicle	70.00	
Additional Vehicle/Replacement Permit	N	Per Yr/Per Vehicle	5.00	
	N			Required for Excavations within the Public Right-Of-Ways, Alleys, and other Public Grounds
Excavation Permit/Right of Way Permit		Per Excavation	50.00	Proof of Insurance Required
Fireworks Permit	N	No Charge	-	Permit Application Required For Joetown Rocks Celebration
Food Truck/Confectioners License	N	Per Year/Per Vehicle	100.00	Proof of Liability Insurance Required
	N	Per Day/Per Vehicle	40.00	Proof of Liability Insurance Required
Golf Cart Permit	N	Per Yr/Per Cart	25.00	Proof of Insurance Required
Honey Bee Permit	N	Per Permit	No Charge	The number of colonies depends on lot size, City inspection required
Keg Permit	N	Per Keg	5.00	1 Allowed/Living Unit Sticker Must be Returned or Wait 30 Days to Issue New Permit
Liquor - Intoxicating				
Preliminary Investigation:				On initial application or transfer to new ownership
Initial Fee	N	Per Investigation	500.00	
Outside of MN	N	Per Investigation	2,500.00	
On Sale Liquor License	N	Annually	3,100.00	Proof of Insurance Required
Off Sale Liquor License	N	Annually	310.00	Proof of Insurance Required
Special Club License:				
000 - 200 Members	N	Annually	300.00	Proof of Insurance Required
201 - 500 Members	N	Annually	475.00	Proof of Insurance Required
501 - 1,000 Members	N	Annually	550.00	Proof of Insurance Required
1,001 - 2,000 Members	N	Annually	700.00	Proof of Insurance Required
2,001 - 4,000 Members	N	Annually	1,000.00	Proof of Insurance Required
4,001 - 6,000 Members	N	Annually	2,000.00	Proof of Insurance Required
> 6,000 Members	N	Annually	3,000.00	Proof of Insurance Required
2AM Bar Close License	N		-	Charged through the State of Minnesota Required to Purchase and Use an ID Scanner
Inspection Fee - Class A Occupancy	N		150.00	
Temporary On-Sale Liquor Permit (clubs/non-profits/small brewer/microdistillery)	N	Per Event	150.00	Proof of Insurance Required/Approved by Council/Issued by State of MN
Outdoor Liquor Sales - No Music	N	Annually	-	Included as part of On-Sale Liquor License



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Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Special Event Permit - Music after 9:30PM				Applicant has an on-sale liquor license, 1 special event permit allowed per establishment per year
<500 people	N	Per Event	500.00	Deposit Required
>=500 people	N	Per Event	750.00	Deposit Required
Staffing	N	Per Event	At Cost	At City's Discretion
Special Event Deposit - Music after 9:30PM	N	Per Event	1,500.00	
Sunday On Sale Liquor License	N	Annually	200.00	Valid 10:00am - 10:00pm
Sunday Off Sale Liquor License	N		-	Valid 11:00am - 8:00pm
Small Brewer Off Sale Malt License	N	Annually	200.00	Proof of Insurance Required Sales Must be < 500 Barrels Annually
Small Brewer Off Sale Malt License - 128 Ounces	N	Annually	-	Included in fee of Small Brewer Off-Sale license
Sunday Growler Off Sale License	N	Annually	200.00	For the Sale of Malt Liquor
Off-Sale Micro Distillery License	N	Annually	200.00	Proof of Insurance Required
Liquor - Intoxicating (Continued)				
Intoxicating Liquor License				
Brewer Taproom Liquor License	N	Annually	550.00	Proof of Insurance Required
On-Sale Micro Distillery License (Cocktail Room)	N	Annually	550.00	Proof of Insurance Required
Non-Intoxicating Liquor				
On Sale Malt (3.2%) License	N	Annually	200.00	Proof of Insurance Required
Off Sale Malt (3.2%) License	N	Annually	150.00	Proof of Insurance Required
Temporary 3.2 On Sale - per day	N	Per Event	150.00	Proof of Insurance Required
Wine License	N	Annually	225.00	Proof of Insurance Required
Preliminary Investigation				On initial application or transfer to new ownership
Initial Fee	N	Per Investigation	500.00	
Outside of MN	N	Per Investigation	2,500.00	
Therapeutic Massage				
Therapeutic Massage Establishment Investigation Fee	N	one-time	505.00	New Applicants
Therapeutic Massage Therapist Investigation Fee	N	one-time	80.00	New Applicants
Therapeutic Massage Establishment License	N	Annually	100.00	Per establishment annually
Therapeutic Massage Therapist License	N	Annually	40.00	Per therapist
Inspection Fee	N	Per Investigation	505.00	Per JPA with City of St. Cloud
Refuse Hauler Permit	N	Per Truck	500.00	Proof of Insurance Required \$1,000 Surety Bond Required
Rental Housing				
Rental License				
1 Unit Dwelling/Initial Dwelling Unit	N	Per Unit	100.00	Initial Fee Charged for ALL Dwelling Units
2-7 Unit Dwelling	N	Per Unit	20.00	Charged from Unit 2
=> 8 Unit Dwelling	N	Per Unit	35.00	Charged from Unit 2 to Max Dwelling (Ex: 35 Dwelling charged Initial \$100, then 34 x \$35)
Re-Inspection Fee	N	Per Inspection	50.00	for >= 2 Re-Inspections
Short-term Rental				
Annual License				
1 Unit			100.00	
2 Units or more			25.00	Per additional unit
Re-Inspection Fee			\$50	
Second Hand Dealers & Pawn Brokers License	N	Annually	1,000.00	Required for Any Person to Engage in Pawn Broking or Advertising Such
Sexual Oriented Business				
Annual License	N	Annually	750.00	
Background Check	N	Initial Fee	2,000.00	Non-Refundable
License per Employee	N	Per Employee	75.00	Annual License per Employee



LICENSES & PERMITS (NON-BUILDING)

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Special Event Permit				No Liquor Served
Permit	N	Per Event	150.00	Street-Alley Closures/5Ks/ROW/Amplified Music-Live Outdoor Bands or such events triggering Council approval
Escrow	N	Per Event	500.00	<i>Staffing costs will be withdrawn from the escrow. Any balance left will be returned, excess costs will be invoiced.</i>
Staffing	N	Per Event	At Cost	Includes Public Works, Police and Fire time needed to cover the event.
Tattoo License	N	Annually	150.00	Required to Operate a Tattoo Business
Tobacco License	N	Annually	100.00	Required for the Retail Sale of Tobacco
Transient Worker (Solicitor, Peddler, Transient)				
1-14 Days	N	Per Person	50.00	
15-30 Days	N	Per Person	75.00	
31-60 Days	N	Per Person	125.00	
61-90 Days	N	Per Person	175.00	
Annual Permit	N	Per Person	500.00	
Water Exempt Permit	N		No Charge	Maximum 30 Days to Irrigate New Lawn Daily



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ADMINISTRATION

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
ACH Online Payments	N	Per Transaction	-	Online ACH Payments made to/from the City (ex: loans, rent)
Administrative Citations				
1st Violation	N		100.00	
2nd Violation	N		200.00	
3rd Violation	N		300.00	
Assessments				
Certified Assessments	N	Per Invoice	100.00	Delinquent Accounts Only <i>publication fee over \$100</i>
Assessment Search Request	N	Per Parcel	35.00	Written Requests Required
Bad Check/NSF Fee	N	Per Check	30.00	Account Closed, Stopped Payment, Insufficient Funds
Collection Charges				
Collection Services or MN Revenue Recapture	N	Per Charge	150.00	<i>hearing cost >\$1000 with Rev Recap</i>
Conduit Debt				
		Original Principal		
Administrative Fee	N	Amount	.5% up to \$75,000	Original Bond Issue
		Original Refunded		
Administrative Fee	N	Principal Amount	.5 % up to \$50,000	Refunding Bond Issue
Application fee (Non-Refundable)	N	Per Application	3,000.00	
Costs Incurred by City	N	Per Application	At Cost	Costs Incurred by City to Designate Bonds as Non-Bank Qualified
Copies/Public Data Requests				
Council Meeting Tapes/DVD Copies	N	Per Tape/DVD	15.00	taxable if for a personal reason
Photocopies (1st 100 Pages)	N	Per Page	0.25	
Photocopies (100+ Pages)	N	Per Page	0.15	Charge is \$0.25/page for 1st 100 pages, then \$0.15/page thereafter
Photocopies (100+ Pages) Staff Fee	N	Per Hour	72.00	Staff Time per hour to make over 100 copies
Data Retrieval for Public Data Requests	N	Per Hour		Salary & Benefit Costs of Lowest Cost Employee Able to do Data Retrieval.
Credit Card/PayPal/Venmo Payments	N	Per Charge	3.00%	Charged Directly by PSN Charges < \$100.00 charged 3% + additional \$0.95
	N	Per Charge	0.00%	City covers fees for Forte transactions, PSN direct debit transactions
Direct Debit Payments	N	Per Bill Cycle	-	Available for Utility Billing Must Sign Up Before Bill Calculation
Election Filing Fee	N	Per Filing	15.00	
Equipment Rate				
Utility Truck	N	Per Hour	85.00	
Backhoe	N	Per Hour	145.00	
Crane truck	N	Per Hour	145.00	
Grader/Loader/Dump Truck	N	Per Hour	145.00	
UTV	N	Per Hour	25.00	
UTV Watering - Hanging Flowers Project	N	Per Month	-	Council agreed to cover the UTV fees for the hanging flowers
John Deere Tractor	N	Per Hour	95.00	



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Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Equipment Rate (Continued)				
Lawn Mower	N	Per Hour	85.00	
Post Driller	N	Per Hour	25.00	
Sander/Salter	N	Per Hour	145.00	
Sewer Jetter/Vacuum	N	Per Hour	145.00	
Sewer Easement Machine	N	Per Hour	50.00	
Mobile Generator	N	Per Hour	100.00	
Skid Steer	N	Per Hour	95.00	
Snow Plow	N	Per Hour	145.00	
Street Sweeper	N	Per Hour	145.00	
Fax				
First Page	N	Initial Fee	3.50	taxable if for a personal reason
Second Page and Each Page Thereafter	N	Per Page	1.00	
Flowers - Hanging on Street Poles				
Full Basket	N	Annually	Collected by Chamber SJ	City will Water & Fertilize Flower Pots Hanging in Public Right of Way Daily
Half Basket	N	Annually	Collected by Chamber SJ	City will Water & Fertilize Flower Pots Hanging in Public Right of Way Daily
Franchise Fee				
Cable Television				
Franchise Fee	N	% of Net Receipts	3.00%	Midcontinent Expires 9/21/30 Charter Expires 9/30/30
Peg Access Fee	N	Per Equipment/Subscription	0.60	
Stearns Electric				
Franchise Fee	N	% of Net Receipts	n/a	Stearns Electric Expires 10/21/43
Residential	N	Per Meter	2.00	Paid Monthly
Small C & I - Non Demand	N	Per Meter	6.75	Paid Monthly
Small C & I - Demand	N	Per Meter	20.00	Paid Monthly
Large C & I	N	Per Meter	109.00	Paid Monthly
Public Street Lighting	N	Per Meter	-	Paid Monthly
Municipal Pumping - Non Demand	N	Per Meter	-	Paid Monthly
Municipal Pumping - Demand	N	Per Meter	-	Paid Monthly
Xcel Energy - Electric				
Residential & Muni Pumping - Non Demand	N	Per Meter	2.00	Xcel Energy Expires 10/2/2043
Small C & I - Non Demand	N	Per Meter	6.75	Paid Monthly
Small C & I - Demand	N	Per Meter	20.00	Paid Monthly
Large C & I	N	Per Meter	109.00	Paid Monthly
Municipal Pumping	N	% of Net Receipts	-	Paid Monthly
Public Street Lighting	N	Per Meter	-	Paid Monthly



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ADMINISTRATION

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Franchise Fee Continued				
Xcel Energy - Gas				Xcel Energy Expires 10/2/2043
Residential	N	Per Meter	2.00	Paid Monthly
Commercial Firm - Non Demand	N	Per Meter	10.00	Paid Monthly
Commercial Firm - Demand	N	Per Meter	20.00	Paid Monthly
Small Interruptible	N	% of Net Receipts	109.00	Paid Monthly
Medium & Large Interruptible	N	% of Net Receipts	250.00	Paid Monthly
Firm & Interruptible Transportation	N	% of Net Receipts	250.00	Paid Monthly
CenterPoint Energy - Gas				CenterPoint Energy Expires 1/6/2040
Residential	N	Per Meter	1.00	Paid Monthly
Commercial Firm - Non Demand	N	Per Meter	1.75	Paid Monthly
Commercial Firm - Demand	N	Per Meter	10.00	Paid Monthly
Small & Large Interruptible, Firm & Interruptible Transportation	N	% of Net Receipts	0.50%	Paid Monthly
Gambling				Quarterly & Annual Financial Statements Required 10% of Net Profits in Donations to Community Includes Electronic Pull Tabs
Charitable Gambling	N		10%	
Temporary Gambling Permit	N	Per Event	40.00	
Premise Permit Application	N	Per Location	100.00	
Labor Rate				
Firefighters	N	Per Hr/Per Person	25.00	Minimum 1 Hour Unless Included with Fee
Full Time Employees: Business Hours	N	Per Hr/Per Person	72.00	Minimum 1 Hour Unless Included with Fee
Full Time Employees: Non-Business Hours	N	Per Hr/Per Person	130.00	Minimum 1 Hour Unless Included with Fee
Part Time Employees	N	Per Hr/Per Person	68.00	Minimum 1 Hour Unless Included with Fee
Seasonal Employees	N	Per Hr/Per Person	32.00	Minimum 1 Hour Unless Included with Fee
Late Fee	N	Per Month	1.50%	Equates to 6.0% Annually
Lodging Tax	N	% of Gross Receipts	3%	Gross Receipts of Lodging < 30 Days Remitted Monthly
Notary	N	Per Document	-	No Charge for St. Joseph Residents
Subrogation Letter	N	Per Parcel	100.00	



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FIRE DEPARTMENT

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Car/Vehicle Fire				
Labor	N	Per Hr/Per FF	25.00	
Vehicles	N	Per Truck	100.00	
DAMA Box	N	Per Box	225.00	Commercial Buildings & Residents that Request One
Illegal/Intentional Burns				
Labor	N	Per Hr/Per FF	25.00	Includes Only the Firefighters that Respond to the Call
Vehicles	N	Per Truck	100.00	
Reports				
Fire	N	Per Page	0.25	
Medical	N	Per Page	0.25	Must Contain Release Form
Swimming Pool Fill				Available Only to Residents in the Fire Service Area Must be Approved by Fire Chief
Labor	N	Per Hr/Per FF	25.00	
Tanker	N	Per Truck	100.00	
0-10,000 Gallons	Y	Flat Fee	79.00	
> 10,000 Gallons	Y	Per 1,000 Gallons	6.50	



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POLICE DEPARTMENT

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Accident/Incident Reports	N	Per Page	0.25	
Administrative Hearing	N	Must be < Civil Fine	200.00	Due Prior to Hearing Fee Refunded if Determined No Violation Occurred NOTE: If Case Lost, Defendant Responsible for City Attorney/Overtime Fees
Animal Violations				
Animal Violation	N	Flat Fee	100.00	
2nd Violation in 12 Months	N	Flat Fee	150.00	
Hearing Fee for Violation	N	Flat Fee	150.00	
Animal Running at Large	N	Flat Fee	100.00	
Failure to provide proof of rabies vaccination	N	Flat Fee	100.00	
Background Checks	N	Per Name	25.00	
Fingerprinting				
Additional Cards	N	Per Card	10.00	No Limit on Additional Cards
Initial Fingerprint	N	Flat Fee	25.00	Includes One Fingerprint Card
Liquor Violation				
Intoxicating Beverage in Parade	N	Flat Fee	100.00	
Permit Underage in Liquor Establishment	N	Flat Fee	200.00	
Permit Patron in Bar After Hours	N	Flat Fee	200.00	
Miscellaneous Violations				
Water Restriction Violation	N	Flat Fee	20.00	
Failure to Remove Obstruction from Sidewalk	N	Flat Fee	100.00	
Junk Car Violation	N	Per Day	100.00	
Nuisance Violation	N	Flat Fee	100.00	
Discharge Firearm in City Limits	N	Flat Fee	100.00	
Park Violations				
Violation of Park Regulations	N	Flat Fee	100.00	
Parking Violations				
Handicap Parking	N	Flat Fee	200.00	
Parking Violation	N	Flat Fee	20.00	
Past Due 21-30 Days from Violation Date	N	Flat Fee	40.00	Fee is Additional to Original Fine Amount
Past Due >30 days, Sent to Revenue Recapture	N	Flat Fee	100.00	Fee is Additional to Original Fine Amount
PBT	N	Per Test	10.00	
Police Squad	N	Per Vehicle/Per Hr	100.00	Minimum \$100.00 Charge
Vehicle Impound				
Initial Fee	N	Flat Fee	25.00	
Daily Impound Rate	N	Per Day	10.00	Maximum Fee of \$500.00

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PLANNING/ZONING/DEVELOPMENT

CITY OF ST. JOSEPH will be Responsible for Additional Charges incurred Above the Escrow Collected. Escrow Accounts can be in the form of Cash.

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Annexation Petition	N		450.00	Minimum \$450.00 Plus State Fee
Certificate of Survey/Minor Subdivision				
City Limits	N	Per Certificate	300.00	
St. Joseph Township	N	Per Certificate	500.00	
Comprehensive/Land Use Plan Amendment	N		500.00	
Conditional Use Permit				
City Limits	N	Per Permit	400.00	
St. Joseph Township	N	Per Permit	650.00	
Interim Use Permit				
City Property	N	Per Permit	400.00	
St. Joseph Township Annexation Area	N	Per Permit	650.00	
Park Dedication Fee				
Single Family	N	Per Unit	914.00	
Multi Family	N	Per Unit	975.00	
Commercial/Industrial	N	% of Avg Land Value	5.00%	
Pass Through Fees	N	At Cost	Cost	Engineering, Legal, Building Official Fees, Other Admin Fees
Platting				
Preliminary Plat				
Initial Fee	N	Flat Fee	500.00	
Per Lot	N	Per Lot	5.00	
Escrow Fee	N	Per Lot	5,000.00	
Final Plat	N		400.00	
Escrow Fee	N		1,000.00	
PUD Application Fee	N	Per Application	800.00	
PUD Amendment	N	Per Amendment	400.00	
Revolving Loan				
Interest Rate	N	Variable	Variable	Based on Credit Worthiness, Length of Term, and Federal Rates
Origination Fee	N	% of Loan Amount	1.00%	
Site Plan Review				
Residential, Comm/Industrial Develop. Plan Fee	N	Per Plan Review	250.00	
Escrow Fee	N	Per Plan Review	3,000.00	



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Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Small Cell Wireless Antenna				
Initial Escrow	N	Per Escrow	1,500.00	Per Application up to 15 Small Cell Devices
Install Permit	N	Per Application	250.00	
Maintenance Fee	N	Per Yr/Per Device	25.00	
Electricity	N	Pass Through Fee	At Cost	
Rent	N	Per Month	150.00	
Special Home Occupation permit	N	Initial permit	100.00	
Special Meeting	N	Per Meeting	400.00	
Tax Abatement				
Application Fee	N	Per Abatement	2,500.00	
Escrow Fee	N	Per Abatement	7,500.00	
Tax Abatement Amendment Application Fee	N	Per Abatement	1,500.00	
Tax Abatement Amendment Escrow Fee	N	Per Abatement	3,500.00	
Tax Increment Financing (TIF)				
Application Fee	N	Per Application	2,500.00	Determines if area qualifies for redevelopment TIF
TIF Pre-Inspection Escrow-Redevelopment TIF	N	Per Application	1,500.00	
Escrow Fee - Project < \$1,500,000	N	Per Project	10,000.00	
Escrow Fee - Project >= \$1,500,000	N	Per Project	15,000.00	
TIF Plan Amendment Application Fee	N	Per Amendment	1,500.00	
TIF Plan Amendment Escrow Fee	N	Per Amendment	3,500.00	
Vacation Petition	N	Per Petition	500.00	
Variance				
City Limits	N	Per Variance	400.00	
St. Joseph Township Annexation Area	N	Per Variance	650.00	
Zoning Amendment	N		500.00	
Zoning Letter	N	Per Parcel	50.00	
Zoning Permit	N		60.00	



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RENTALS

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Fire Hall Community Rental				
Resident	N	Per Day	200.00	No Alcohol Allowed
St. Joseph Non-Profit Organization	N	Per Day	-	Must Live within Fire Service Area Non-Refundable Non-Transferrable
Damage Deposit	N	Per Rental	200.00	No Fee for Approved Non-Profits Renewed Annually
Government Center Multi-Purpose Room				
Room Rental	N	Per Day	200.00	Multi-Purpose Room can only be rented during normal business hours unless accompanied by City Staff
St. Joseph Non-Profit Organization	N	Per Day	-	Non-Refundable Non-Transferrable
Damage Deposit	N	Per Rental	200.00	No Fee for Approved Non-Profits Renewed Annually
Park Rental Fees				
Centennial Park Shelter				
Rental Fee	N	Per Rental	200.00	Shelter available May 1- September 30
St. Joseph Non-Profit Organization	N	Per Day	-	Non-Refundable Non-Transferrable
Damage Deposit	N	Per Rental	200.00	No Fee for Approved Non-Profits Renewed Annually
Klinefelter Park Shelter				
			-	Shelter not rented out Use is first come, first served for the General Public
Millstream Park, Lake Wobegon Trailhead Shelters				
Rental Fee	N	Per Rental	200.00	Shelters available to rent year-round
St. Joseph Non-Profit Organization	N	Per Day	-	Non-Refundable Non-Transferrable
Damage Deposit	N	Per Rental	200.00	No Fee for Approved Non-Profits Renewed Annually
Archery Range	N		-	Open to Public at No Charge Donations Requested for Maintenance
Dog Park	N		-	Open to Public at No Charge Donations Requested for Maintenance
Footgolf - General Usage	N		-	Open to Public at No Charge Donations Requested for Maintenance
Disc Golf - General Usage	N		-	Open to Public at No Charge Donations Requested for Maintenance
Park Keys - No Show to Pickup	N		72.00	Charged when Police Department or Public Works has to Open Park due to No Key Pickup
Millstream Park Pickleball Courts			-	Admission is free provide your own pickleball paddles and balls first come, first served for the General Public
Millstream Park Soccer Field				
Field Fee - includes field lines	N	Per Season/1-Night/Team	150.00	<i>does not include summer recreation programmed events</i>
Field Fee - no field lines	N	Per Season/1-Night/Team	100.00	May - October
Field Fee - includes field lines	N	Per Season/1-Night/Team	n/a	May - October
Field Fee - no field lines	N	Per Season/1-Night/Team	n/a	
Millstream Park Softball Field (Fields 1 & 2)				
Adult Use Softball - Weeknight League:				
Field Fee - No Concessions	N	Per Season/1-Night/Team	250.00	Only includes field use and restrooms No alcohol sales allowed without a permit from City
Field Fee - Includes Concessions	N	Per Season/1-Night/Team	400.00	Non-Refundable Non-Transferrable Tax Included in Fee - Season includes May thru mid-July or mid-July thru Sept
Adult Use Softball - Weekend Tournament:				
Field Fee - No Concessions	N	Per Weekend/Team	250.00	Only includes field use,restrooms, concessions No alcohol sales allowed without a permit from City
Field Fee - Includes Concessions	N	Per Weekend/Team	400.00	Non-Refundable Non-Transferrable Tax Included in Fee
Schneider Field				
Non-Contracted Users				
Practice	N	Per Hour	250.00	Concessions Stand, merchandise responsibility of organizer No alcohol sales allowed without a permit from City
Games	N	Per Game	300.00	Field must be Prepped and Returned to Pre-Practice Condition
Contracted Users [St. John's Prep, St. Cloud Rox, St. Joseph American Legion]				
Practice	N	Per Hour	200.00	Field must be Prepped and Returned to Pre-Game Condition, Scoreboard not available
Games	N	Per Game	250.00	Field must be Prepped and Returned to Pre-Practice Condition
				Field must be Prepped and Returned to Pre-Game Condition, Scoreboard use is included



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BUILDING PERMITS

Building Permit Fees are Non-Refundable

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Valuation				
\$1 - \$1,200	N	Flat Fee	23.00	
\$1,201 - \$2,000	N	Flat Fee	45.00	
\$2,001 - \$10,000	N	Flat Fee	100.00	
\$10,001 - \$25,000	N	Flat Fee	175.00	
\$25,001 - \$50,000	N	Per \$ Valuation	0.006	
\$50,001 - \$100,000	N	Per \$ Valuation	0.006	
\$100,001 - \$500,000	N	Per \$ Valuation	0.006	
\$500,001 - \$1,000,000	N	Per \$ Valuation	0.006	
> \$1,000,000	N	Equation	6,000 + .005x	\$6,000 + \$0.005x value over \$1,000,000
Building Plan Review Fee				
Commercial/Industrial/Multi Family	N	% of Permit Fee	65%	
Single Family Residential	N	% of Permit Fee	25%	
Building - Maintenance Permits				
Roofing - Residential	N	Flat Fee	80.00	
Roofing - Commercial	N	Per \$ Valuation	Per \$ Valuation	
Siding - Residential	N	Flat Fee	80.00	
Siding - Commercial	N	Per \$ Valuation	Per \$ Valuation	
Window Replacement - Same Size	N	Flat Fee	80.00	Must be Replacing Same Size Opening
Window Replacement - Different Size	N	Flat Fee	100.00	
Door Replacement - Same Size	N	Flat Fee	60.00	Must be Replacing Same Size Opening
Door Replacement - Different Size	N	Flat Fee	100.00	
Parking Pad	N	Flat Fee	See Planning-Zoning	
Building without a Permit	N		Double Permit Fee	
Demolition	N	Flat Fee	60.00	
Expired Permit Fee	N	Flat Fee	Plan Review	
Fire Suppression & Alarms				
Permit Fee	N	Per \$ Valuation	0.006	
Plan Review	N	% of Permit Fee	65%	
Inspections				
After Normal Business Hours	N	Per Hour	80.00	One Hour Minimum
Other Miscellaneous Inspections	N	Per Hour	50.00	One Hour Minimum
Investigation Fee	N	Per Hour	50.00	One Hour Minimum New, Repair, Or Maintenance
Land Disturbance	N	Per Permit	50.00	SF Primary Structure, Commercial/Industrial Process to Check for Proper Erosion Control



City of St. Joseph 2026 Fee Schedule -Adopted 12-1-25

BUILDING PERMITS

Building Permit Fees are Non-Refundable

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Mechanical - Commercial	N	Per \$ Valuation	0.006	Minimum Fee of \$50.00
Mechanical - Residential				
Mechanical Alteration	N	Flat Fee	50.00	
New Home	N	Flat Fee	95.00	
Fireplace	N	Flat Fee	50.00	
Plumbing - Commercial	N	Per \$ Valuation	0.006	Minimum Fee of \$50.00
Plumbing - Residential				
Plumbing Alteration	N	Flat Fee	50.00	
New Home	N	Flat Fee	95.00	
Signs				
Permanent Sign	N	Flat Fee	80.00	
Temporary Sign	N	Flat Fee	40.00	
State Surcharge	N	Per Permit	Actual Surcharge Cost	Based on Dept of Labor & Industry Rates



City of St. Joseph 2026 Fee Schedule -Adopted 12-1-25

UTILITY RATES

Rates Charged per Bi-Monthly Bill Cycle unless Noted Otherwise

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Late Fee		%	10%	Minimum \$10.00 Late Fee, balances >=\$5.00
Refuse/Recycling				
Recycling Cart 60 gal	N	Per Cart/Per Bill	13.00	Per Cart Same Rate for Rural Residential User
Recycling Cart 90 gal	N	Per Cart/Per Bill	18.00	Per Cart Same Rate for Rural Residential User
Extra Recycling Cart	N	Per Cart/Per Bill	18.00	Per Cart Same Rate for Rural Residential User
30 Gallon Refuse	Y	Per Cart/Per Bill	38.00	Per Cart Same Rate for Rural Residential User
60 Gallon Refuse	Y	Per Cart/Per Bill	41.00	Per Cart Same Rate for Rural Residential User
90 Gallon Refuse	Y	Per Cart/Per Bill	47.00	Per Cart Same Rate for Rural Residential User
2nd Refuse Cart	Y	Per Cart/Per Bill	20.00	Per Cart Same Rate for Rural Residential User
Solid Waste Management Tax			9.75%	Tax on All Refuse Charges
Round-Up Program	N	Voluntary Contribution	Varies	Round-Up Utility Bill to nearest \$1.00 to help improve City Parks
Sewer				
Fixed Charge 3/4" and 5/8" Meter	N	Per Base Meter Size	42.00	AWWA Equivalency Factor
Fixed Charge 1" Meter	N	Per Base Meter Size	105.00	AWWA Equivalency Factor
Fixed Charge 1.5" Meter	N	Per Base Meter Size	210.00	AWWA Equivalency Factor
Fixed Charge 2" Meter	N	Per Base Meter Size	336.00	AWWA Equivalency Factor Compound Meters only charged on low side meter
Fixed Charge 3" Meter	N	Per Base Meter Size	630.00	AWWA Equivalency Factor Compound Meters only charged on low side meter
Fixed Charge 4" Meter	N	Per Base Meter Size	1,050.00	AWWA Equivalency Factor Compound Meters only charged on low side meter
Fixed Charge 6" Meter	N	Per Base Meter Size	2,100.00	AWWA Equivalency Factor Compound Meters only charged on low side meter
Sewer Usage	N	Per 1,000 Gallons	6.93	Winter Averaging for Residential Users per City Ordinance 603
Contract User	N	Per Unit/Per Bill	42.00	Fixed Charge Unit Calculated based upon Sewer Gallons Treated
Storm Water				
Single Family Dwelling	N	Per Unit/Per Bill	14.50	Per Unit
Duplex Residential Dwelling	N	Per Unit/Per Bill	14.50	Per Unit
Multi Family Dwelling (Non-Duplex)	N	Per Billable Acre	39.44	Billed Per Acre/Per Bill
Commercial	N	Per Billable Acre	61.34	Billed Per Acre/Per Bill
Industrial	N	Per Billable Acre	47.86	Billed Per Acre/Per Bill
Institutional	N	Per Billable Acre	47.86	Billed Per Acre/Per Bill
Minimum Charge	N	Per Bill	14.50	
Agriculture	N	No Charge	-	
Public Facility	N	No Charge	-	



City of St. Joseph 2026 Fee Schedule -Adopted 12-1-25

UTILITY RATES

Rates Charged per Bi-Monthly Bill Cycle unless Noted Otherwise

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Street Light Utility				
Residential - Urban	N	Per Unit/Per Bill	4.80	See Ordinance for How to Calculate
Commercial/Industrial	N	Per Unit/Per Bill	4.80	See Ordinance for How to Calculate
Mixed Use Facility	N	Per Unit/Per Bill	4.80	See Ordinance for How to Calculate
Educational & Ecclesiastic Zoned Properties	N	Per Unit/Per Bill	3.20	See Ordinance for How to Calculate
Water				
Customers Remaining on Radio Read Meters	**	Per Account/Per Bill	50.00	for customers refusing to comply with the cellular read meter conversion
Water Head Cellular Read Phone App Access	N	Per Month	-	as available on cellular meter read head accounts - City covering cost
Fixed Charge 3/4" and 5/8" Meter	**	Per Base Meter Size	26.60	AWWA Equivalency Factor
Fixed Charge 1" Meter	**	Per Base Meter Size	66.50	AWWA Equivalency Factor
Fixed Charge 1.5" Meter	**	Per Base Meter Size	133.00	AWWA Equivalency Factor
Fixed Charge 2" Meter	**	Per Base Meter Size	212.80	AWWA Equivalency Factor Compound Meters only charged on one side
Fixed Charge 3" Meter	**	Per Base Meter Size	399.00	AWWA Equivalency Factor Compound Meters only charged on one side
Fixed Charge 4" Meter	**	Per Base Meter Size	665.00	AWWA Equivalency Factor Compound Meters only charged on one side
Fixed Charge 6" Meter	**	Per Base Meter Size	1,330.00	AWWA Equivalency Factor Compound Meters only charged on one side
Water Usage	**	Per 1,000 Gallons	5.82	**Taxable for Non-Residential Users
Sprinkler Usage	**	Per 1,000 Gallons	6.50	**Taxable for Non-Residential Users
Sprinkler Fixed Charge	**	Per Base Meter Size	26.24	**Taxable for Non-Residential Users
MDS Test Fee	N	Per Account/Per Bill	2.54	DNR increasing fee 1-1-26



City of St. Joseph 2026 Fee Schedule -Adopted 12-1-25

UTILITY FEES (OTHER THAN BI-MONTHLY FEES)

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
Sewer				
Industrial Discharge Permit				
< 1,000,000 Gallons Per Year	N	Annual Permit	1,000.00	
1,000,000 - 10,000,000 Gallons Per Year	N	Annual Permit	1,500.00	
> 10,000,000 Gallons Per Year	N	Annual Permit	2,000.00	
RV Dump Site	N	Voluntary Donation	-	Suggested \$20.00 Donation per Dump minimum
SAC Hook-Up Charge	N	Per Unit	2,750.00	See Ordinance for Unit Determination
Sewage Dumping	N	Per 1,000 Gallons	7.77	Excess Sewage Discharge as Determined by Public Works
Sewer Trunk Charge				
Co Rd 121 Water Line				
Residential (Includes Country Manor Homes)	N	Per Unit	150.00	
Commercial/Industrial	N	Per Acre	300.00	
Industrial Park Lift Station (DBL)				
Residential	N	Per Unit	400.00	
Commercial/Industrial	N	Per Acre	800.00	
Northland Business Center Add'l DBL	N	Per Acre	917.82	
Northland Lift Station	N	Per Unit	600.00	
2005 Field Street A Sewer Line	N	Per Acre	1,878.00	
2016 Field Street B Sewer Line	N	Per Acre	1,543.52	
Storm Water				
Illicit Storm Runoff	N	% of Balance	6%	6% Per Annum of the Balance Per City's MS4 Permit
Storm Water Development Fee				
Single Family Residential	N	Per Square Foot	0.10	Credit is Allowed for Storm Water Improvements Constructed
Multi Family Residential	N	Per Square Foot	0.134	Credit is Allowed for Storm Water Improvements Constructed
Commercial/Industrial	N	Per Square Foot	0.18	Credit is Allowed for Storm Water Improvements Constructed
Water				
Antenna Fees - Water Tower Lease				
Permanent Antenna	N		See Contract	
Temporary Antenna	N	Per Antenna	2,500.00	6 Month Lease Fee
Lease Application - New or Modification	N		1,500.00	
Damage Deposit	N		5,000.00	
Site Plan Review	N	Escrow	15,000.00	
Bulk Water (From Treatment Plant 2)				
Base Fee	Y	Per Fill	15.00	
Usage Fee	Y	Per 1,000 Gallons	6.50	
Bulk Water (Mobile Meter)				
Mobile Meter Deposit	Y		1,200.00	From Hydrant For Approved Contractors
Base Fee	Y	Flat Fee	79.00	
Usage Fee	Y	Per 1,000 Gallons	6.50	
Interim Meter Reading - Radio Read Meter	N	Flat Fee	72.00	
Interim Meter Reading - Cellular Read Meter	N	Flat Fee	36.00	
Meter Testing				
Residential	N	Per Test	100.00	If Test is 98% or More Accurate, Actual Testing Charges will be Invoiced to Customer
Commercial	N	Per Test	100.00	If Test is 98% or More Accurate, Actual Testing Charges will be Invoiced to Customer



City of St. Joseph 2026 Fee Schedule -Adopted 12-1-25

UTILITY FEES (OTHER THAN BI-MONTHLY FEES)

Fee	Taxable (Y/N)	Charge Basis	2026 Adopted Fees	Conditions & Requirements
WAC Hook-Up Charge	N	Per Unit	2,750.00	See Ordinance for Unit Determination
Water Meter	N	Per Meter	Cost + Labor	Cost of Meter + Labor to Prepare Meter
5/8" M25	N	Per Meter	Cost + Labor	
3/4" M35	N	Per Meter	Cost + Labor	
1" M70	N	Per Meter	Cost + Labor	
1.5" M120	N	Per Meter	Cost + Labor	
1.5" Turbine T160	N	Per Meter	Cost + Labor	
2" M170	N	Per Meter	Cost + Labor	
2" Compound	N	Per Meter	Cost + Labor	
2" Turbine T200	N	Per Meter	Cost + Labor	
3" Turbine T450	N	Per Meter	Cost + Labor	
3" Compound	N	Per Meter	Cost + Labor	
4" Turbine T1000	N	Per Meter	Cost + Labor	
4" Compound	N	Per Meter	Cost + Labor	
6" Turbine T2000	N	Per Meter	Cost + Labor	
6" Compound	N	Per Meter	Cost + Labor	
Water Meter Cellular Read Head	N	Per Read Head	265.00	charged only when customer neglect
Water Meter Lid Cover/Frost Bottom	N	Per Lid	160.00	
Water Meter Valve	N	Per Valve	140.00	
Water Reconnect Fee				
Non-Delinquent Property	N	Per Reconnection	150.00	
Delinquent Property - First Reconnect	N	Per Reconnection	150.00	1st Disconnect on Delinquent Property
Delinquent Property - Subsequent Reconnect	N	Per Reconnection	300.00	2nd or Greater Disconnects on Delinquent Property in a Calendar Year
Water Tap	N		185.00	
Water Trunk Charge				
Co Rd 121 Water Line				
Residential (Includes Country Manor Homes)	N	Per Unit	150.00	
Commercial/Industrial	N	Per Acre	300.00	
2016 1st Ave NE Water Line	N	Per Assessable Unit	4,724.36	
2005 Field Street A Water Line	N	Per Acre	777.25	
2016 Field Street B Water Line	N	Per Acre	1,085.23	
2020 20th Ave SE Water Line	N	Per Acre	698.95	



City of St. Joseph 2026 Fee Schedule -Adopted 12-1-25

SCHEDULE OF COMPENSATION

Fee	Basis	2026 Adopted Fees	Conditions & Requirements
Cable Commission			
City Council Meetings	Per Meeting	100.00	
Planning Commission Meetings	Per Meeting	100.00	
City Council/Mayor Salaries			
Council	Per Month	435.00	
Mayor	Per Month	650.00	
Meeting Compensation	Per Meeting	N/A	
Daily Per Diem			
< 5 Hours/Day		50.00	
>= 5 Hours/Day		100.00	Council budgeted 5 days/year; Mayor budgeted 10 days/year
Commission/Subsidiary Board Salaries			
Regular & Special Meetings	Per Meeting	40.00	Maximum 1 Stipend/Day Commissions Established by Mayor's Appointments Annually
Election Judges			
Election Judge	Per Hour	15.00	Training, Presidential Primary, Primary, General, and Special Election Days
Head Judge	Per Hour	17.00	Training, Presidential Primary, Primary, General, and Special Election Days
Fire Department			
Pension Rate	Per Year	4,600.00	Schedule I/II
Fire Call, Drill Pay, Emergency Pay	Per Hour	20.00	Minimum 1 Hour
Fire Chief	Annual Salary	12,000.00	
Asst. Fire Chief	Annual Salary	7,000.00	
Captain (5 Appointed)	Annual Salary	1,000.00	
Secretary	Annual Salary	500.00	
Data Entry Clerk	Annual Salary	450.00	
Fire Meeting Stipend	Per Meeting	40.00	Maximum 1 Stipend/Day
Per Diem Reimbursements*			
Breakfast	Per Day	Per IRS Rate	*Employee Contracts Supercede the Fee Schedule Detailed Receipts Required Alcohol cannot be Reimbursed
Lunch	Per Day	Per IRS Rate	
Supper	Per Day	Per IRS Rate	
Mileage	Per Mile	Per IRS Rate	
Lodging	Per Day	Actual	
Police Compliance Checks	Per Day	50.00	Underage Sales to Minors
Public Works			
Summer Seasonal	Per Hour	Grade 2, Step 1	
Winter Seasonal	Per Hour	Grade 4, Step 1	
Rink Attendant/Flower Watering	Per Hour	Grade 1, Step 1	
Recreation			
Coaches/Judges/Referees	Per Hour	Grade 1, Step 1	